

**FY 2022**

On this the 14th day of November 2022, the Commssioners' Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Mike White - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 7, 2021 the Court heard and approved the budget for the year 2022 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Road & Bridge Pct. 4 Department #: 6150

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Major Bridge/Culvert Projects	0180-6150-56570-HS	18,837.00
TOTAL TRANSFERRED FROM:		\$18,837.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Inventory Change	0180-6150-58900-HS	18,837.00
TOTAL TRANSFERRED TO:		\$18,837.00


EXPLANATION:  
To cover year end budget needs - adjust FY 22 R&B Inventory

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_ Date: NOV 14 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

**Approved**

BY:   
Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_ Date Received by Budget Coordinator: \_\_\_\_\_

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The following transfers to said budget are hereby authorized:

Department Name: STOP SCU Department #: 6800

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Fees & Services	1100-6800-54000-LE	476.00
TOTAL TRANSFERRED FROM:		\$476.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Drug & Psych Testing	1110-6800-54920-LE	476.00
TOTAL TRANSFERRED TO:		\$476.00

EXPLANATION: To cover year end budget needs

COMMISSIONERS COURT

Department Head: \_\_\_\_\_

Date: NOV 14 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

Approved

BY: Roger Harmon  
Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_ Date Received by Budget Coordinator: \_\_\_\_\_

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

**FY 2022**

On this the 14th day of November 2022, the Commssioners' Court, with the following members being present

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The following transfers to said budget are hereby authorized:

Department Name: Road & Bridge Pct. 2 Department #: 6130

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Vehicle & Heavy Machinery Repair & Maintenance	0160-6130-54500-HS	10,157.00
TOTAL TRANSFERRED FROM:		\$10,157.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Inventory Change	0160-6130-58900-HS	10,157.00
TOTAL TRANSFERRED TO:		\$10,157.00

**EXPLANATION:**

To cover year end budget needs - adjust FY 22 R&B Inventory

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_

Date: **NOV 14 2022**

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

**Approved**

BY:   
 Roger Harmon, County Judge

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The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 7, 2021 the Court heard and approved the budget for the year 2022 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: General District Court Expense Department #: 4340

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Fees & Services	0100-4340-54000-AJ	2,659.00
TOTAL TRANSFERRED FROM:		\$2,659.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Mileage Reimbursement	0100-4340-54101-AJ	500.00
Mileage Reimbursement	0100-4330-54101-AJ	235.00
Postage	0100-4350-53100-AJ	221.00
Postage	0100-4500-53100-AJ	446.00
Postage	0100-5400-53100-EL	1,257.00
TOTAL TRANSFERRED TO:		\$2,659.00

EXPLANATION:  
To cover year end budget needs

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_ Date: NOV 14 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

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BY:   
Roger Harmon, County Judge

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THAT WHEREAS, theretofore, on September 7, 2021 the Court heard and approved the budget for the year 2022 for Johnson County, and

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The following transfers to said budget are hereby authorized:

Department Name: 18th District Court Department #: 4360

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Other Court Appt. Attorneys	0100-4360-55830-AJ	8,000.00
TOTAL TRANSFERRED FROM:		\$8,000.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Felony Court Appt. Attorneys	0100-4360-55800-AJ	8,000.00
TOTAL TRANSFERRED TO:		\$8,000.00

**EXPLANATION:**

To cover year end budget needs

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_

Date: **NOV 14 2022**

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

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The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 7, 2021 the Court heard and approved the budget for the year 2022 for Johnson County, and

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The following transfers to said budget are hereby authorized:

Department Name: 413th District Court Department #: 4370

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Investigation Expense	0100-4370-55840-AJ	9,000.00
Indigent Court Reporter Exp.	0100-4370-55850-AJ	3,000.00
Maintenance of Office Equip.	0100-4370-58000-AJ	2,000.00
Professional Liability Insurance	0100-4370-54060-AJ	1,700.00
Dues, Conferences & Training	0100-4370-54100-AJ	1,000.00
TOTAL TRANSFERRED FROM:		<u>\$16,700.00</u>

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Fees & Services	0100-4370-54400-AJ	5,000.00
Felony Court Appt. Attorneys	0100-4370-55800-AJ	10,000.00
Other Court Appt. Attorneys	0100-4370-55830-AJ	700.00
Misd. Court Appt. Attorneys	0100-4370-55810-AJ	1,000.00
TOTAL TRANSFERRED TO:		<u>\$16,700.00</u>

**EXPLANATION:**

To cover year end budget needs

**COMMISSIONERS COURT**


Department Head: \_\_\_\_\_

Date: NOV 14 2022

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

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BY:   
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IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

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The following transfers to said budget are hereby authorized:

Department Name: Non-Departmental Department #: 5100

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Fees & Services	0100-5100-54000-GG	21,087.00
TOTAL TRANSFERRED FROM:		\$21,087.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Fees & Services	0100-4370-54000-AJ	5,000.00
Felony Court Appt. Attorneys	0100-4350-55800-AJ	16,087.00
TOTAL TRANSFERRED TO:		\$21,087.00


EXPLANATION:  
To cover year end budget needs

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_ Date: **NOV 14 2022**

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

**Approved**

BY:   
Roger Harmon, County Judge

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The following transfers to said budget are hereby authorized:

Department Name: Radio Management Department #: 4065

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Small Equip. Repair & Maint.	0100-4065-53440-PH	8,870.00
TOTAL TRANSFERRED FROM:		\$8,870.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Fees & Services	0100-4065-54000-PH	8,870.00
TOTAL TRANSFERRED TO:		\$8,870.00

**EXPLANATION:**

To cover year end budget needs - Communication tower-Johnson County Contribution-City of Cleburne

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_

Date: NOV 14 2022

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

**Approved**

BY:   
 Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_

Date Received by Budget Coordinator: \_\_\_\_\_



IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

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The following transfers to said budget are hereby authorized:

Department Name: Courthouse Security Department #: 5620

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Small Equip. Repair & Maint.	0400-5620-53440-LE	13,325.00
TOTAL TRANSFERRED FROM:		\$13,325.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Construction in Progress	0400-5620-56550-LE	13,325.00
TOTAL TRANSFERRED TO:		\$13,325.00


EXPLANATION:  
To cover year end budget needs

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_ Date: NOV 14 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

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BY:   
Roger Harmon, County Judge

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The following transfers to said budget are hereby authorized:

Department Name: \_\_\_\_\_ District Clerk \_\_\_\_\_ Department #: \_\_\_\_\_ 4500

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Personnel Salaries	0100-4500-51030-AJ	70,000.00
Health & Life Insurance	0100-4500-52020-AJ	10,556.00
TOTAL TRANSFERRED FROM:		\$80,556.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Personnel Salaries	0100-4370-51030-AJ	962.00
Retirement	0100-4370-52170-AJ	1,405.00
Part Time/Temp Employee	0100-4340-51070-AJ	6,911.00
Visiting Judges Compensation	0100-4340-51150-AJ	3,003.00
FICA	0100-4340-52150-AJ	615.00
Medicare	0100-4340-52160-AJ	144.00
Personnel Salaries	0100-4065-41030-PH	278.00
Personnel Salaries	0100-4060-51030-PH	434.00
Retirement	0100-4060-52170-PH	109.00
Personnel Salaries	0100-4045-51030-GG	1,688.00
Unemployment Insurance	0100-5100-52040-GG	47,020.00
Tenured Employee Health Ins	0100-5100-52120-GG	17,987.00
TOTAL TRANSFERRED TO:		\$80,556.00

**EXPLANATION:**

To cover year end budget needs


COMMISSIONERS COURT

Department Head: \_\_\_\_\_

Date: **NOV 14 2022**

THE COUNTY OF JOHNSON \_\_\_\_\_ ROUND DOLLARS ONLY

**Approved**

BY:   
 Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_ Date Received by Budget Coordinator: \_\_\_\_\_

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Larry Woolley	-	Commissioner Pct #4

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The following transfers to said budget are hereby authorized:

Department Name: Public Works Department #: 4070

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Personnel Salaries	0100-4070-51030-GG	155,014.00
TOTAL TRANSFERRED FROM:		\$155,014.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Personnel Salaries	0100-4071-51030-GG	150,954.00
Personnel Salaries	0100-4580-51030-AJ	964.00
Certification Pay	0100-5530-51045-LE	580.00
Retirement	0100-4045-52170-GG	409.00
Retirement	0100-5931-52170-AJ	371.00
Personnel Salaries	0100-5615-51030-LE	342.00
Personnel Salaries	0100-5520-51030-LE	339.00
Cell Phone Allowance	0100-4090-51163-GG	328.00
Retirement	0100-5934-52170-AJ	298.00
Unemployment Insurance	0100-4070-52040-GG	245.00
Personnel Salaries	0100-5850-51030-LE	211.00
TOTAL TRANSFERRED TO:		\$155,041.00

**EXPLANATION:**

To cover year end budget needs

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_

Date: NOV 14 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY:   
 Roger Harmon, County Judge

**Approved**

Date received by the County Judge's Office: \_\_\_\_\_

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The following transfers to said budget are hereby authorized:

Department Name: JP 1 Assistance & Technology Department #: 4550

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Personnel Salaries	0360-4550-51030-AJ	1,667.00
TOTAL TRANSFERRED FROM:		\$1,667.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Supplemental Salary Adj.	0360-4550-51080-AJ	1,667.00
TOTAL TRANSFERRED TO:		\$1,667.00

EXPLANATION:  
To cover year end budget needs

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_

Date: NOV 14 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY: Roger Harmon  
Roger Harmon, County Judge

**Approved**

Date received by the County Judge's Office: \_\_\_\_\_

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IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

**FY 2022**

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Mike White	-	Commissioner Pct #3
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The following transfers to said budget are hereby authorized:

Department Name: Sheriff Admin/Patrol Department #: 5600

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Health & Life Insurance	0100-5600-52020-LE	64,670.00
Professional Liability Insurance	0100-5600-54060-LE	892.00
TOTAL TRANSFERRED FROM:		\$65,562.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Certification Pay	0100-5600-51045-LE	2,495.00
Overtime Compensation	0100-5600-51100-LE	15,898.00
ICE-HIS Overtime Comp.	0100-5600-51105-LE	12,936.00
FICA	0100-5600-52150-LE	1,631.00
Holiday Compensation	0100-5610-51115-LE	1,203.00
Cell Phone Allowance	0100-5610-51163-LE	3,160.00
Unemployment Insurance	0100-5610-52040-LE	2,404.00
FICA	0100-5610-52150-LE	1,990.00
Medicare	0100-5610-52160-LE	1,869.00
Retirement	0100-5610-52170-LE	21,084.00
Postage	0100-5610-53100-LE	892.00
TOTAL TRANSFERRED TO:		\$65,562.00

**EXPLANATION:**

To cover year end budget needs

COMMISSIONERS COURT

Department Head: \_\_\_\_\_

Date: NOV 14 2022

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

BY: Roger Harmon  
 Roger Harmon, County Judge

**Approved**

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The following transfers to said budget are hereby authorized:

Department Name: Non-Departmental Department #: 5100

**TRANSFER FROM:**

<u>ACCOUNT NUMBER NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
<u>Operating Reserve</u>	<u>0100-5100-53970-GG</u>	<u>150,000.00</u>
<u>Fees &amp; Services</u>	<u>0100-5100-54000-GG</u>	<u>75,000.00</u>
<u>Auto &amp; Property Insurance</u>	<u>0100-5100-54061-GG</u>	<u>75,000.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
	<b>TOTAL TRANSFERRED FROM:</b>	<b>\$300,000.00</b>

**TRANSFER TO:**

<u>ACCOUNT NUMBER NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
<u>Medical &amp; Dental Care Prisoner</u>	<u>0550-6440-54210-LE</u>	<u>300,000.00</u>
<u> </u>	<u> </u>	<u> </u>
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<u> </u>	<u> </u>	<u> </u>
	<b>TOTAL TRANSFERRED TO:</b>	<b>\$300,000.00</b>

**EXPLANATION:**

To cover year end budget needs

**COMMISSIONERS COURT**


Department Head: \_\_\_\_\_

Date: **NOV 14 2022**

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

**Approved**

BY:  \_\_\_\_\_  
 Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_

Date Received by Budget Coordinator: \_\_\_\_\_

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

FY 2022

On this the 14th day of November 2022, the Commssioners' Court, with the following members being present

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The following transfers to said budget are hereby authorized:

Department Name: Non-Departmental Department #: 5100

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Transfers To Other Funds	0100-5100-57000-GG	300,000.00
TOTAL TRANSFERRED FROM:		\$300,000.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Transfers From Other Funds	0100-0000-48000-00	300,000.00
TOTAL TRANSFERRED TO:		\$300,000.00

EXPLANATION:

To cover year end budget needs due to transferring from General Fund to Indigent Health Fund (0100 to 0550)

COMMISSIONERS COURT

Department Head: \_\_\_\_\_

Date: NOV 14 2022

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

BY: Roger Harmon  
Roger Harmon, County Judge

Approved

Date received by the County Judge's Office: \_\_\_\_\_

Date Received by Budget Coordinator: \_\_\_\_\_

**FY 2023**

On this the 14th day of November 2022, the Commssioners' Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Mike White - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 6, 2022 the Court heard and approved the budget for the year 2023 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Facilities Management Department #: 4071

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Building Repair & Maintenance Annex	0100-4071-53520-GG	600.00
TOTAL TRANSFERRED FROM:		\$600.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Equipment- Non- Cap	0100-4071-56510-GG	600.00
TOTAL TRANSFERRED TO:		\$600.00

**EXPLANATION:**

To cover the purchase of a saw

**COMMISSIONERS COURT**

**NOV 14 2022**

Department Head: Joshua Green

Date: 10/19/2022

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

**Approved**

BY:   
Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_

Date Received by Budget Coordinator: \_\_\_\_\_



**FY 2023**

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The following transfers to said budget are hereby authorized:

Department Name: Road & Bridge Pct. 2 Department #: 6130

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Utilities	0160-6130-54400-HS	600.00
TOTAL TRANSFERRED FROM:		\$600.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Pest Control	0160-6130-53500-HS	600.00
TOTAL TRANSFERRED TO:		\$600.00

**EXPLANATION:**

To move funds to new line item set up to cover cost of pest contral

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_

Date: NOV 14 2022

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

**Approved**

BY:   
Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_

Date Received by Budget Coordinator: \_\_\_\_\_

**FY 2023**

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The following transfers to said budget are hereby authorized:

Department Name: Road & Bridge Pct. 3 Department #: 6140

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Operating Reserve	0170-6140-53970-HS	2,000.00
TOTAL TRANSFERRED FROM:		\$2,000.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Sign Materials	0170-6140-53360-HS	2,000.00
TOTAL TRANSFERRED TO:		\$2,000.00

**EXPLANATION:**

To cover price increases

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_

Date: **NOV 14 2022**

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

**Approved**

BY:   
 Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_

Date Received by Budget Coordinator: \_\_\_\_\_

FY 2023

On this the 14th day of November 2022, the Commissioners' Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Mike White - Commissioner Pct #3
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WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: \_\_\_\_\_ Constable Pct. 1 \_\_\_\_\_ Department #: \_\_\_\_\_ 5500 \_\_\_\_\_

TRANSFER FROM:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Tires & Tubes	0100-5500-54450-LE	3,500.00
TOTAL TRANSFERRED FROM:		\$3,500.00

TRANSFER TO:

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Vehicle & Heavy Machinery Repair & Maint.	0100-5500-54500-LE	3,500.00
TOTAL TRANSFERRED TO:		\$3,500.00


EXPLANATION:

Transfer needed due to line item definition changes COMMISSIONERS COURT

Department Head: \_\_\_\_\_ Date: NOV 14 2022

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

Approved

BY:   
Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_ Date Received by Budget Coordinator: \_\_\_\_\_

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY

**FY 2023**

On this the 14th day of November 2022, the Commissioners' Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Mike White - Commissioner Pct #3
- Larry Woolley - Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 6, 2022 the Court heard and approved the budget for the year 2023 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Road & Bridge Pct. 3 Department #: 5500

**TRANSFER FROM:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Operating Reserve	0170-6140-53970-HS	1,000.00
TOTAL TRANSFERRED FROM:		\$1,000.00

**TRANSFER TO:**

ACCOUNT NUMBER NAME	ACCOUNT NUMBER	AMOUNT
Sign Materials	0170-6140-53360-HS	1,000.00
TOTAL TRANSFERRED TO:		\$1,000.00

**EXPLANATION:**

Transfer needed due to price increases

**COMMISSIONERS COURT**

Department Head: \_\_\_\_\_

Date: **NOV 14 2022**

THE COUNTY OF JOHNSON

ROUND DOLLARS ONLY

**Approved**

BY:   
 Roger Harmon, County Judge

Date received by the County Judge's Office: \_\_\_\_\_

Date Received by Budget Coordinator: \_\_\_\_\_

# Training / Seminar Approval Form

Department Name: County Clerk

Seminar Name: 2023 County & District Clerks' Assoc. Winter Conference

Purpose: Continuing Education and Training

Place: Round Rock, TX

Date: January 23-26, 2023

**Who Will Be Attending:**

April Long

Sarah George

**This Training/ Seminar is necessary for the following reasons:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training |
| <input type="checkbox"/> Improve work performance                 | <input type="checkbox"/> Required certification  |

**Attach Registration Form and Complete the following information:**

Amount of registration \$400.00 Date registration is due upon Comm. Court Approval

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:

*Becky Inney*

COMMISSIONERS COURT

\*SEND FORM TO COUNTY JUDGE'S OFFICE\*

NOV 14 2022

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: **Approved**

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_

**April Long**

---

**From:** do-not-reply@county.org  
**Sent:** Tuesday, October 25, 2022 8:03 AM  
**To:** April Long  
**Subject:** Confirmation

\* External sender - use caution with links or attachments \*

Dear Ms. April Long,

Thank you for your recent online submission. Here are confirmation details for your records.

**Order Number:** 238756

**Order Date:** Oct 25, 2022 8:02 AM

**Bill To:** Ms. April Long

**Order Total:** 200.00

**Payment Method:** You will be billed for the balance due - Purchase Order Number .

Item	Price	Qty	Total
2023 County & District Clerks Association Winter Conference - Ms. April Long	200.00	1	200.00

*When:* Jan 23, 2023 8:00 AM - Jan 26, 2023 12:00 PM

*Where:* Kalahari Resorts & Conventions

3001 Kalahari Dr.

Round Rock, TX 78665 United States

*Registration option:* Jan 23, 2023 8:00 AM - Registration

*Program Items:*

- Jan 23, 2023 2:00 PM: Pre-Conference Session

<b>Item Total</b>	200.00
<b>Item Grand Total</b>	200.00
<b>Transaction Grand Total</b>	200.00

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.

**April Long**

---

**From:** do-not-reply@county.org  
**Sent:** Tuesday, October 25, 2022 8:12 AM  
**To:** April Long  
**Subject:** Confirmation

\* External sender - use caution with links or attachments \*

Dear Ms. April Long,

Thank you for your recent online submission. Here are confirmation details for your records.

**Order Number:** 238883

**Order Date:** Oct 25, 2022 8:08 AM

**Bill To:** Ms. April Long

**Order Total:** 200.00

**Payment Method:** You will be billed for the balance due - Purchase Order Number .

Item	Price	Qty	Total
2023 County & District Clerks Association Winter Conference - Ms. Sarah George	200.00	1	200.00
<i>When:</i> Jan 23, 2023 8:00 AM - Jan 26, 2023 12:00 PM			
<i>Where:</i> Kalahari Resorts & Conventions 3001 Kalahari Dr. Round Rock, TX 78665 United States			

*Registration option:* Jan 23, 2023 8:00 AM - Registration  
*Program Items:*

- Jan 23, 2023 2:00 PM: Pre-Conference Session

<b>Item Total</b>	200.00
<b>Item Grand Total</b>	200.00
<b>Transaction Grand Total</b>	200.00

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

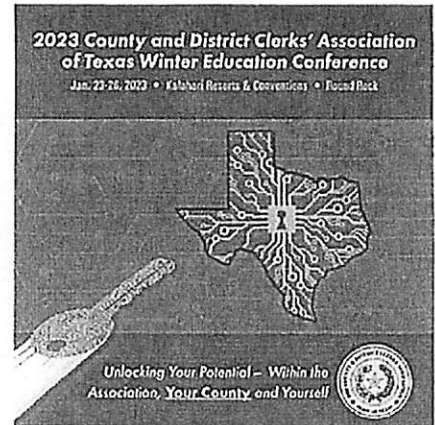
Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.

# 2023 County and District Clerks' Association of Texas Winter Conference

January 23 - 26, 2023

Kalahari Resorts & Conventions  
3001 Kalahari Dr.  
Round Rock, TX 78665

Registration  
(<https://imis.county.org/imis/Event.aspx?EventKey=23ACDCAT>)



Registration will open on Tuesday, Oct. 25 at 8 a.m.

For more information contact [Luz Hinojosa \(mailto:luzh@county.org\)](mailto:luzh@county.org) or [Sam Burke \(mailto:samb@county.org\)](mailto:samb@county.org) at (800) 456-5974.

Monday, Jan. 23

10 a.m.-5 p.m.

Registration and Information Desk Open

9 a.m.-2 p.m.

New Clerk Orientation

*Hon. Patti L. Henry, Chambers County District Clerk*

New clerks will hear from subject matter experts in human resources, media and statute interpretation.

9-10 a.m.

HR – How Not to Get Sued/Hiring

*Ms. Cheraun Blankenship, Human Resources Consultant, Texas Association of Counties*

*Hon. John Warren, Dallas County Clerk*

10-11 a.m.

Registry of the Court

*Hon. Clarissa Webster, Ector County District Clerk*

11-11:15 a.m.

Break

11:15 a.m.-noon

Media and Public Relations

*Mr. Cary Roberts, Principal, Vigil LLC*

Noon-1 p.m.

Judicial Records



1-2 p.m. **Working Lunch: How to Interpret Statutes**  
*Hon. John Warren, Dallas County Clerk*

2-5 p.m. **Clerk User Group Meeting – Clerk Networking by Case Management System (CMS)**  
Attendees will divide into groups based on their individual CMS interests. Join your fellow clerks for an interactive discussion of topics specific to each CMS system. A panel of seasoned clerks who use each CMS system will share their knowledge and experiences, and they will answer questions. Each CMS will provide sales and support staff to assist clerks.

5-7 p.m. **Committee Meetings**  
(optional or to be held virtual)

- Education Committee Meeting
- Legislative Committee Meeting
- Bylaws Committee Meeting
- Banking and Finance Committee Meeting
- Community Outreach Meeting

**Tuesday, Jan. 24**

8-8:30 a.m. **Exhibit Hall Open**

8 a.m.-5 p.m. **Registration and Information Desk Open**

8 a.m.-5 p.m. **Silent Auction and CDCAT Store**

8:30-9 a.m. **Welcome and Opening General Session**  
Presentation of Colors  
Invocation  
National Anthem  
Pledge of Allegiance/Texas Pledge

9-10 a.m. **Open Records, AG Certification**  
*Office of Attorney General Speaker*

10-10:30 a.m. **Refreshment Break With Vendors**

10:30-11:30 a.m. **How to Go Paperless**  
*Hon. John Warren, Dallas County Clerk*

11:30 a.m.-12:30 p.m. **Ransom Attacks: Unlocking Digital Lockdowns**  
*Hon. Sharena Gilliland, Parker County Clerk*

12:30-2 p.m. **Lunch on Your Own**

12:30-2 p.m. **Mentorship Lunch**

- 2-3:30 p.m. **Keynote: Improving Decision-Making**  
*Mr. Giani Cano, Motivational Speaker*
- 3:30-4 p.m. **Refreshment Break With Vendors**
- 4-5 p.m. **Skills With Others**  
*Ms. Charlene Bevill, Associate Professor of Communication and Head of Dept. of Communication, Hardin-Simmons University*

**Wednesday, Jan. 25**

**Breakout 1: County Clerks**

**Breakout 2: District Clerks**

- |                 |  |                |   |
|-----------------|--|----------------|---|
| 9-10 a.m.       | <b>E-Recording</b>   | 9-10:30 a.m.   | <b>All Things Family</b><br><i>Hon. Sara Kate Billingsley, 446th District Judge</i>   |
| 10-10:30 a.m.   | <b>Refreshment Break With Vendors</b>  | 10:30-11 a.m.  | <b>Refreshment Break With Vendors</b>   |
| 10:30 a.m.-noon | <b>Recording Vendors</b>   | 11 a.m.-noon   | <b>The KEY to Assisting Self-Represented Litigants (Pro Se)</b><br><i>Hon. Sara Kate Billingsley, 446th District Judge</i>    |
| Noon-1:30 p.m.  | <b>Lunch on Your Own</b>   | Noon-1:30 p.m. | <b>Lunch on Your Own</b>  |
| Noon-1:30 p.m.  | <b>Elections Lunch</b>   | Noon-1:30 p.m. | <b>Elections Lunch</b>  |
| 1:30-2:30 p.m.  | <b>Commissioners Court</b>   | 1:30-2:15 p.m. | <b>Attorney General Child Support Division Updates</b><br><i>Ms. Teresa Aguirre, Director, Office of the Attorney General</i> |
| 2:30-3:30 p.m.  | <b>Texas Alcoholic Beverage Commission (TABC)</b><br><i>Ms. Nicolette Ross, Chief of Records, Fort Bend County</i> | 2:15-3 p.m.    | <b>Child Protective Services (CPS)</b>  |
| 3:30-4 p.m.     | <b>Refreshment Break With Vendors</b>  | 3-3:30 p.m.    | <b>Refreshment Break With Vendors</b>   |
| 4-5 p.m.        | <b>County Clerks Roundtable</b>  | 3:30-4:30 p.m. | <b>District Clerks Roundtable</b>   |
|                 |  | 4:30-5:30 p.m. | <b>Unusual Encounters in the Courthouse: Twilight Zone</b>  |
| 6:30-10 p.m.    | <b>Banquet Dinner</b>  |                |   |

Thursday, Jan. 26

8:30–9 a.m.	Information Desk Open
8:30–9 a.m.	Coffee Break
9-10 a.m.	County Judges: Communication is KEY <i>Panel</i>
10-11 a.m.	Escheating
11-11:15 a.m.	Refreshment Break
11:15 a.m.-12:15 p.m.	The KEY to Preparing Your Budget <i>Mr. Nathan Craddock, County Auditor, Tom Green County</i>

**Registration**  
**([https://imis.county.org/imis/Event.aspx?](https://imis.county.org/imis/Event.aspx?EventKey=23ACDCAT)  
[EventKey=23ACDCAT](https://imis.county.org/imis/Event.aspx?EventKey=23ACDCAT))**


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April Long

From: Kalahari Resort and Convention Center - Round Rock <info@cvent.com>  
Sent: Tuesday, October 25, 2022 8:19 AM  
To: April Long  
Subject: Kalahari Resort and Convention Center - Round Rock Reservation Confirmation

You don't often get email from info@cvent.com. [Learn why this is important](#)

\* External sender - use caution with links or attachments \*

**RESERVATION  CONFIRMATION**



**Kalahari.**  
RESORTS &  
CONVENTIONS  
ROUND ROCK, TX

**2023 Winter County & District Clerks' Assn Annual Winter Conference ~ Jan 22, 2023 - Jan 27, 2023 ~ TX Kalahari Resorts and Conventions**

Dear April Long,

We are pleased to we have received your information for your reservation at the TX Kalahari Resorts and Conventions. Our team is looking forward to your arrival as part of the 2023 Winter County & District Clerks' Assn Annual Winter Conference. Please note, your reservation confirmation email will be sent within the next 48 hours.

Should your travel plans change and you need to make changes to your reservations, please [click here](#) or call 1-877-525-2427.

We look forward to welcoming you to the TX Kalahari Resorts and Conventions.

- The Staff of the TX Kalahari Resorts and Conventions

**Reservation Details**

Online Confirmation:	3ZPG2MHV			
Date Booked:	Oct 25, 2022			
Reservation Name:	April Long			
Arrival Date:	Jan 23, 2023			
Departure Date:	Jan 26, 2023			
Room Type:	Double Queen Sofa			
Number of Rooms:	1			
Number of Guests:	1			
Night by Night Rate:	<b>Date</b>	<b>Guest(s)</b>	<b>Status</b>	<b>Rate</b>
	Jan 23, 2023	1	Confirmed	149.00
	Jan 24, 2023	1	Confirmed	149.00
	Jan 25, 2023	1	Confirmed	149.00
	Additional Guest Rate			
	Second Guest	0.00		
	Third Guest	0.00		
Fourth Guest	0.00			
Fifth Guest	50.00			
Total Charge:	447.00			
Tax Disclosure:	Please note the following taxes are not included into rates:			
	<ul style="list-style-type: none"> <li>◦ 6% State Tax Per Night.</li> <li>◦ 9% City Tax Per Night.</li> </ul>			
Add-Ons:				
Cancel Policy:	Reservations canceled 72 hours or more prior to the date of arrival receive a refund of the deposit, minus a \$30 cancellation fee. Reservations canceled within 72 hours of the date of arrival forfeit the entire deposit of the first night's room and tax.			

April Long

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To: April Long  
Subject: Kalahari Resort and Convention Center - Round Rock Reservation Confirmation

You don't often get email from info@cvent.com. [Learn why this is important](#)

\* External sender - use caution with links or attachments \*

**RESERVATION**  **CONFIRMATION**



**Kalahari.**  
RESORTS &  
CONVENTIONS  
ROUND ROCK, TX

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- The Staff of the TX Kalahari Resorts and Conventions

**Reservation Details**

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# Training / Seminar Approval Form

Department Name: Johnson County Constable Office Pct 4

Seminar Name: FY 23 Civil Process Seminar

Purpose: Continuing Education - TCOLE Mandated Training

Place: Austin Marriott - Austin Texas

Date: 02/07/2023 - 02/10/2023

Who Will Be Attending:

Troy Fuller, Constable

HOTEL INCLUDED IN REGISTRATION

**This Training/ Seminar is necessary for the following reasons:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training           |
| <input checked="" type="checkbox"/> Improve work performance      | <input checked="" type="checkbox"/> Required certification |

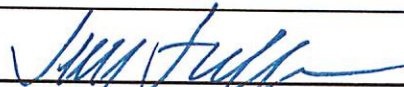
**Attach Registration Form and Complete the following information:**

Amount of registration \$ 150.00 Date registration is due \_\_\_\_\_

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:



COMMISSIONERS COURT

NOV 14 2022

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

**Approved**

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_



R23-1093



# Texas Justice Court Training Center

Texas State University

1701 Directors Blvd, Ste 530  
Austin, Texas 78744

Phone: (512) 347-9927  
Fax: (512) 347-9921

www.tjctc.org  
adw167@txstate.edu

Invoice Number: 65317

Date: 10/25/2022	Bill To: Troy Fuller	Address: 2 N Main Street #B6 Cleburne, TX 76033
Event Date: 2/7/2023	Event Location: Austin	Event: FY_23 Civil Process Seminar

Quantity	Registration Fee	Overhead Assessment	Total
1	\$60.00	\$90.00	\$150.00

Quantity	Lodging Fee	Total
3	\$55.00	\$165.00

**Invoice Total**  
\$315.00

Make all checks payable to: **Texas State University**

We now accept Credit Card Payments. Use this button to pay with a credit card.

**Note:** Due to changes in our payment process we now require payment for lodging and registration fees before 2 weeks from an event start date.

### For Office Use Only

P.O. #	CHECK #	PAYMENT RECEIVED DATE

# Civil Process

## Seminars

Registration and Overhead Assessment Fees = \$150 (20 hours)  
Lodging Fees for Single Occupancy = \$55 per night

### Austin (20-Hour Seminar) - Austin Marriott South

- February 7 - 10, 2023

*\*The first day is an included travel day and has no classes*

### Galveston (20-Hour Seminar) - The San Luis Resort

- May 7-10, 2023

*\*The first day is an included travel day and has no classes*

### Virtual (20-Hour Seminar) - Zoom

- July 17-20, 2023 (9 AM - 3 PM each day)

## New Constable Seminars

Registration and Overhead Assessment Fees = \$150  
Lodging Fees for Single Occupancy = \$55 per night

### Longview (20-Hour Seminar) - Longview

- March 19-22, 2022

*\*The first day is an included travel day and has no classes*

## Registration opens October 10th

# Civil Process 20-Hour Schematic

<b>Day 1</b> 8 AM - 10 AM	Safety in Civil Process	
10 AM - 12 PM	Intro to Civil Process	Customer Service vs. Legal Advice
1 PM - 3 PM	Intro to Citations	Tax Sales
3 PM - 5 PM	Intro to Landlord/Tenant Actions	Manufactured Homes
<b>Day 2</b> 8 AM - 10 AM	Intro to Evictions	Working With Your JP
10 AM - 12 PM	Intro to Writs of Possession	You're in a Pickle: Fixing Civil Process Errors
1 PM - 3 PM	Intro to Executions Part I	Exempt Property Issues
3 PM - 5 PM	Intro to Executions Part II	Tricky Service Issues
<b>Day 3</b> 8 AM - 10 AM	Intro to Writs of Attachment, Sequestration, Protective Orders and Other Writs	You Seized the Property—Now What Do You Do? Execution Sale
10 AM - 12 PM	Mental Health and Self-Care	

# Training / Seminar Approval Form

Department Name: Sheriff's Office

Seminar Name: First Responder Medical-Train the Trainer (ALERT Level2)

Purpose: job training, improve work performance

Place: Sweetwater, TX

Date: Dec. 7-9, 2022

Who Will Be Attending:

Brian Cornelius

reimburse for hotel & meals only

**This Training/ Seminar is necessary for the following reasons:**

- |  |  |
|--|--|
| <input type="checkbox"/> Required continuing education       | <input checked="" type="checkbox"/> Job training |
| <input checked="" type="checkbox"/> Improve work performance | <input type="checkbox"/> Required certification  |

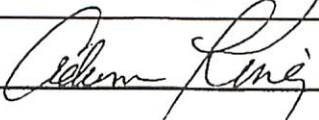
**Attach Registration Form and Complete the following information:**

Amount of registration \$ 0 Date registration is due \_\_\_\_\_

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:

 **COMMISSIONERS COURT**

NOV 14 2022

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

**Approved**

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_



Johnson County Sheriff's Office
Training Request

Name: Brian Cornelius
Rank: Deputy Date: 10/18/2022
Course Name: First Responder Medical-Train the Trainer (ALERT Level 2)
Course Date: December 7-9

Course Tuition: Free Hotel Cost: 268.26

Per Diem: 0 (Would like vehicle and Gas) Total Cost: 268.26

Is Course TCOLE Accredited? [checked] N
Will training be reported by Host? [checked] N

This Training / Seminar is necessary for the following reasons:
Required continuing education [checked] Job training
Improve work performance Required certification

Host Agency: Sweetwater Police Department
Host Address: 400 East Avenue A
Host City: Sweetwater
Host State: TX
Host Zip Code: 79556
Host Phone: 325-338-3530

Hotel: Holiday Inn
Hotel Address: 300 SE Georgia Ave
Hotel City: Sweetwater
Hotel State: TX
Hotel Zip Code: 79556
Hotel Phone: 325-235-3500

Hotel Check In Date: 12/06/2022
Hotel Check Out Date: 12/09/2022

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: \_\_\_\_\_ Approved \_\_\_\_\_
Disapproved Initials \_\_\_\_\_ Date \_\_\_\_\_

Justification (Required): \_\_\_\_\_

Lieutenant: \_\_\_\_\_ Approved \_\_\_\_\_
Disapproved Initials \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

Captain: \_\_\_\_\_ Approved \_\_\_\_\_
Disapproved Initials \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

Chief: [Signature] Approved [checked] \_\_\_\_\_ Disapproved Initials [Signature] Date 10-18-22

Comments: \_\_\_\_\_

First Responder Medical Train-The-Trainer On Dec 07, 2022

## Class Information & Details

Course First Responder Medical Train-the-Trainer

Dates Wed Dec 07 - 09 (2022)

Location Sweetwater, TX

Hosting Agency Sweetwater PD (TX)

Point of Contact Cory Stroman - cstroman@coswtr.org - 3253383530

Funding Agency Funded

Description **First Responder Medical Train-the-Trainer**

Previously called Active Shooter Level 2 Train-the-Trainer

Time: (24hours/3 days)

Class Size: 24

Prerequisite: Sworn law enforcement officer, Firefighter, or EMS Personnel

Required Equipment: Good attitude, open mind, pen and paper

**Description:** This train-the-trainer course includes the complete delivery of the Tactical Medical for Patrol Officers course of study as well as instructional techniques and methodology for delivering the course, scenario development, safety protocols and procedures, graded participant teach-backs, graded skills assessments, remediation, course critiques, and evaluations.

Participants are provided with all lesson plans, PowerPoint presentations, student manuals, and related courseware so that they are immediately prepared to deliver the Tactical Medical for Patrol Officers course at their home agency.

<< BACK TO UPCOMING COURSES

Re: FRM Train the Trainer

From: Cory Stroman (cstroman@coswtr.org)

To: medic5md@yahoo.com

Date: Thursday, October 20, 2022, 11:43 AM CDT

Thanks Brian, I will add you to the list.

Can you respond with your: Name, Agency, Phone Number and email address?

THanks and look forward to meeting you in December!

On Tue, Oct 18, 2022 at 3:12 PM Brian Cornelius <[medic5md@yahoo.com](mailto:medic5md@yahoo.com)> wrote:

Hey Cory, I got my course approval from the chief so I'm good to go. I asked several other folks in the department of they were interested but I have not heard back from them as of yet. Thanks, Brian Cornelius 281-773-7169

On Oct 18, 2022, at 8:15 AM, Brian Cornelius <[medic5md@yahoo.com](mailto:medic5md@yahoo.com)> wrote:

Understand entirely, I just wanted to make sure there was space before submitting my request but I've already got it typed up. Thanks, Brian

On Oct 18, 2022, at 7:59 AM, Cory Stroman <[cstroman@coswtr.org](mailto:cstroman@coswtr.org)> wrote:

Good Morning,

Yes we do have a few openings left for the training. I can sign you, or others from your agency, up if you are interested. My only request is that you clear the travel with your administration prior to signing up. We recently hosted Level 1 TTT and had the class filled within the first few days of posting. We then had over half the class drop out just prior to the class because they never had actual clearance for the travel. This resulted in several officers from the waitlist being unable to attend.

Once I hear back from you I will gladly sign you up if you are still interested.

Thanks for your interest in the training and hope to see you in December!

On Sun, Oct 16, 2022 at 9:44 AM Brian Cornelius <[medic5md@yahoo.com](mailto:medic5md@yahoo.com)> wrote:

>  
> Good Morning,  
> I was checking to see if you had any openings in your December ALERRT FRM TTT course. I'm a Deputy and Tactical Paramedic. Thanks in advance. Brian Cornelius



**Cory Stroman**  
Assistant Chief of Police  
Sweetwater Police Department  
400 East Ave A Sweetwater TX 79556  
(325) 236-6686



**Cory Stroman**  
Assistant Chief of Police  
Sweetwater Police Department  
400 East Ave A Sweetwater TX 79556  
(325) 236-6686



**Your Reservation**



**Holiday Inn Express &  
Suites  
Sweetwater**

300 SE Georgia Avenue  
Sweetwater, Texas 79556  
United States

Reservations 1 888 HOLIDAY  
(1 888 465  
4329)

Front Desk 1-325-2353500

**Your Rate**

Special savings when you stay longer and reserve in advance. Reservation requires non-refundable deposit. Deposit is collected between the time of booking and the day of arrival. Early checkout or a reduction in number of nights may result in a higher room rate.

Itemized nightly rates, taxes, and fees for 1 room

TUESDAY DEC 06 **83.52 USD**  
2022-WEDNESDAY  
DEC 07 2022

WEDNESDAY DEC 07 **77.76 USD**  
2022-THURSDAY  
DEC 08 2022

THURSDAY DEC 08 **83.52 USD**  
2022-FRIDAY DEC  
09 2022

Price for 1 room(s) **244.80 USD**  
and 3 night(s):

Taxes: **36.72 USD**

Estimated Total **281.52 USD**  
Price:

# Training / Seminar Approval Form

Department Name: County Judge's Office

Seminar Name: County Court Assistants Training Conference

Purpose: Training

Place: San Marcos, TX

Date: February 15-17, 2023

**Who Will Be Attending:**

Paula Reid

\_\_\_\_\_

\_\_\_\_\_

**This Training/ Seminar is necessary for the following reasons:**

- |  |  |
|--|--|
| <input type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training |
| <input type="checkbox"/> Improve work performance      | <input type="checkbox"/> Required certification  |

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 125.00 Date registration is due \_\_\_\_\_

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:

\_\_\_\_\_

COMMISSIONERS COURT

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

NOV 14 2022

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: \_\_\_\_\_

**Approved**

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_

**Rachel Sitler**

---

**From:** do-not-reply@county.org  
**Sent:** Tuesday, November 1, 2022 10:15 AM  
**To:** Rachel Sitler  
**Subject:** Confirmation

**\* External sender - use caution with links or attachments \***

Dear Ms. Rachel Sitler,

Thank you for your recent online submission. Here are confirmation details for your records.

**Order Number:** 239197

**Order Date:** Nov 1, 2022 10:12 AM

**Bill To:** Ms. Rachel Lea Sitler

**Order Total:** 125.00

**Payment Method:** You will be billed for the balance due - Purchase Order Number CJO.

Item	Price	Qty	Total
2023 County Court Assistants Training Conference - Ms. Paula Reid <i>When:</i> Feb 15, 2023 - Feb 17, 2023 <i>Where:</i> Embassy Suites By Hilton San Marcos Hotel 1001 E. McCarty Ln. San Marcos, TX 78666 United States	125.00	1	125.00

*Registration option:* Feb 15, 2023 - Conference Registration-I agree to pay voluntary fee

<b>Item Total</b>	125.00
<b>Item Grand Total</b>	125.00
<b>Transaction Grand Total</b>	125.00

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.

**Texas Association of Counties**

This email was sent to [rsitler@johnsoncountytexas.org](mailto:rsitler@johnsoncountytexas.org).

# County Court Assistants Training Conference

February 15 - 17, 2023

Embassy Suites by Hilton San Marcos Hotel, Conference Center  
1001 E. McCarty Ln.  
San Marcos, TX 78666



**Registration**  
(<https://imis.county.org/imis/Event.aspx?EventKey=23JCATC>)

For more information, contact [Ashley Royer \(mailto:ashleyr@county.org\)](mailto:ashleyr@county.org) or [Regan Frugé \(mailto:reganf@county.org\)](mailto:reganf@county.org) at (800) 456-5974.

## Wednesday, Feb. 15

11 a.m.-5 p.m.                      Registration Desk Open

1-5 p.m.                              General Session

## Thursday, Feb. 16

7 a.m.-5 p.m.                      Registration Desk Open

8 a.m.-5 p.m.                      General Session

## Friday, Feb. 17

7 a.m.-noon                        Registration Desk Open

8-11:30 a.m.                        General Session

11:30 a.m.                          Adjourn

*Agenda is subject to change. Please check back for updates.*

**\*\*Please note: The hotel provides a free buffet breakfast every morning. Attendees should eat breakfast in the hotel atrium before class time. Breakfast will not be provided in the conference meeting space.**

**Registration**  
(<https://imis.county.org/imis/Event.aspx?EventKey=23JCATC>)

TRAVEL PROCEDURES  
HOTEL RESERVATION REQUEST

(EMAIL THIS FORM COMPLETED TO PURCHASING)

**Note: When the Purchasing Department reserves the room; the payment will be processed and paid for on the credit card. The Purchasing department will need your hotel receipt as soon as you return. Do not request monies from the auditor's office on your regular travel form. Purchasing will forward this form to the auditor's office as backup.**

DATE: 11/1/2022 DEPARTMENT: County Judge

PERSON SENDING REQUEST: Rachel Sitler

Person(s) Name Attending: 1. Paula Reid  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_

How many rooms: 1 (Please add any special requirements)

Hotel Name: Embassy Suites by Hilton San Marcos Hotel Conference Center

Hotel Address: 1001 E. McCarty Ln. City: San Marcos State: TX Zip: 78666

Hotel Telephone #: 512-392-6450

Function Attending: County Court Assistants Training Conference

Date of Check in: 2/15/2023

Date of Check out: 2/17/2023

# Training / Seminar Approval Form

Department Name: Precinct 1

Seminar Name: V.G. Young Seminar for Newly Elected County Judges and Commissioners

Purpose: Education, Speaker

Place: College Station

Date: January 10-13, 2023

**Who Will Be Attending:**

Rick Bailey \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**This Training/ Seminar is necessary for the following reasons:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training |
| <input checked="" type="checkbox"/> Improve work performance      | <input type="checkbox"/> Required certification  |

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 350.00       Date registration is due 1/3/2023     

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:

**Rick Bailey**

Digitally signed by Rick Bailey  
Date: 2022.11.01 11:00:00 -05'00'

COMMISSIONERS COURT

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_

NOV 14 2022  
**Approved**

## **COST**

The cost is \$350 and preregistration closes on January 3, 2023. The cancellation fee is \$65.

## **CONTINUING EDUCATION**

Continuing education is pending approval by the County Judges and Commissioners Association of Texas.

## **REGISTRATION**

<http://www.county.org>

## **HOTEL FOR SEMINAR**

All educational sessions will be held at the Texas A&M Hotel and Conference Center

Texas A&M Hotel and Conference Center  
177 Joe Routh Blvd., College Station, TX 77840

## **RESERVATIONS**

**Phone:** 1-888-654-4436

**Cost:** \$114/night

Reference "V.G. Young Institute Seminar" when registering.

## **FOR MORE INFORMATION, CONTACT:**

V.G. Young Institute of County Government

**Phone:** (979) 845-4572

**Email:** [vgyi@ag.tamu.edu](mailto:vgyi@ag.tamu.edu)

# **V.G. Young Institute of County Government SEMINAR FOR NEWLY ELECTED COUNTY JUDGES AND COMMISSIONERS**

January 10-13, 2023

Texas A&M Hotel  
and Conference Center



TEXAS A&M  
**AGRI**LIFE  
EXTENSION

V.G. YOUNG INSTITUTE OF  
COUNTY GOVERNMENT

Please make checks payable to:

Texas Association Of Counties

P.O. Box 2711 San Antonio, TX 78299  
(800) 456-5974



V.G. YOUNG INSTITUTE OF  
COUNTY GOVERNMENT

## Meeting Confirmation / Invoice

**Hon. Rick Bailey**  
Johnson County, Commissioner  
3400 FM 1434  
Cleburne TX 76033-8573

Member ID: 226727  
Invoice Ref: 331173

**MEETING NAME:** V.G.Y Seminar Newly Elected County Judges and Commissioners  
**MEETING DATE:** Tuesday, January 10, 2023 through Friday, January 13, 2023  
**MEETING LOCATION:** Texas A&M Hotel and Conference Center  
177 Joe Routt Blvd  
College Station, TX 77840

**CONTACT US:**

**YOU ARE REGISTERED FOR THE FOLLOWING:**

Function(s)	Quantity	Rate	Amount
Registration	1	\$350.00	\$350.00
<b>Total:</b>			<b>\$350.00</b>

Payment: \$0.00

**Balance: \$350.00**

-----  
**PLEASE REMIT WITH PAYMENT**

Please make checks payable to: Texas Association Of Counties

**Invoice Ref: 331173**  
**Bill To ID: 226727**

**Balance: \$350.00**

Hon. Rick Bailey  
Johnson County, Commissioner  
3400 FM 1434  
Cleburne TX 76033-8573

Amount Enclosed: \_\_\_\_\_

Texas Association Of Counties  
P.O. Box 2711  
San Antonio, TX 78299  
(800) 456-5974

003500040226727203311733TJOHN



## Tuesday, January 10

---

Noon	Registration OPENING GENERAL SESSION
1:00-2:00 p.m.	Welcome/Introductory Remarks Constitutional Basis of County Government
2:00-2:50 p.m.	<u>Powers, Duties, Responsibilities</u>
2:50-3:10 p.m.	Break
3:10-4:30 p.m.	Budgeting in County Government
4:30-5:30 p.m.	Sources of Revenue and Types of Expenditures
5:30 p.m.	Adjourn
6:30 p.m.	Welcome Reception <i>Sponsored by Texas Association of Counties</i>

## Wednesday, January 11

---

8:00 a.m.	Continental Breakfast GENERAL SESSION
8:30-9:00 a.m.	County Purchasing.
9:00-9:50 a.m.	Health and Human Services Issues
9:50-10:10 a.m.	Break
10:10-10:40 a.m.	County Litigation and Legal Representation
10:40-11:30 a.m.	Personnel Issues
11:30 a.m.- 12:45 p.m.	Luncheon
1:00-1:50 p.m.	Property Tax Issues
1:50-2:40 p.m.	County Roads
2:40-3:00 p.m.	Break
3:00-3:30 p.m.	Election Issues
3:30-4:20 p.m.	Subdivision Regulations
4:20-5:10 p.m.	Solid Waste and Nuisance Authority
5:10 p.m.	Adjourn Dinner on your own
6:30-8:30 p.m.	OPTIONAL EVENING SESSION Open Meetings Act and Public Information Act Video Viewing and Certification

## Thursday, January 12

---

8:00 a.m.	Continental Breakfast GENERAL SESSION
8:30-9:30 a.m.	Conducting a Commissioners Court Meeting
9:30-9:50 a.m.	Break
9:50-10:40 a.m.	Open Records and Records Management
10:40-11:30 a.m.	Guide to Texas Ethics and Disclosure Law
11:30 a.m.- 12:45 p.m.	Luncheon
1:00-1:50 p.m.	Working Effectively with the Legislature/ State Government
1:50-2:40 p.m.	Law Enforcement and Jail Issues
2:40-3:00 p.m.	Break
3:00-3:50 p.m.	Emergency Management Issues-County Role
4:00-5:00 p.m.	Open Forum - (By County Population) • Small Counties <15,000 Population • Medium Counties 15,000 to 50,000 Population • Medium/Large Counties >50,000 Population
5:00 p.m.	Adjourn

## Friday, January 13

---

7:30 a.m.	Continental Breakfast GENERAL SESSION
8:00-9:15 a.m.	Open Forum - (By County Population)
9:15-10:15 a.m.	Effective Operations of County Government
10:15-10:30 a.m.	Break
10:30-11:30 a.m.	So What? Now What? Session: Q&A Wrap-up
11:30 a.m.	Closing Remarks
11:45 a.m.	Adjourn

⏪ Reply all ▾ 🗑 Delete 🚫 Report ▾ ⋮

## Hotel Information: V.G.Y Seminar Newly Elected County Judges and Commissioners

D do-not-reply@county.org  
To: Rick Bailey

### Hotel Information

---

Thank you for registering for the V.G. Young Institute of County Government Seminar for Newly Elected County Judges and Commissioners.

The conference is scheduled for January 10 – 13, 2023 in College Station, TX.

#### Host Hotel:

Texas A&M Hotel  
177 Joe Routt Blvd  
College Station, TX  
Rate: \$114/night plus applicable taxes

#### Reservation Link

Or copy and paste: [https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fbe.synxis.com%2F%3Fadult%3D1%26arrive%3DUS%26nocache%3Dtrue%26notrack%3Dtrue%26rooms%3D1%26she\\_r%3D0%26themecode%3DinitialTheme&data=05%7C01%7Cjennifer.b](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fbe.synxis.com%2F%3Fadult%3D1%26arrive%3DUS%26nocache%3Dtrue%26notrack%3Dtrue%26rooms%3D1%26she_r%3D0%26themecode%3DinitialTheme&data=05%7C01%7Cjennifer.b)

If you have any questions, please email [vgyi@ag.tamu.edu](mailto:vgyi@ag.tamu.edu) or contact us at (979) 845-4572.

*Association and conference management services provided by the Texas Association of Counties*

Texas Association of Counties

10000 Katy Rd, Suite 1000, Houston, TX 77025  
[www.tacounty.org](http://www.tacounty.org) | [info@tacounty.org](mailto:info@tacounty.org)

⏪ Reply   ⏩ Forward

## Frances T. Box

---

**From:** Jennifer Baldwin <jennifer.baldwin@ag.tamu.edu>  
**Sent:** Tuesday, November 1, 2022 12:06 PM  
**To:** Frances T. Box  
**Subject:** RE: Seminar for Newly Elected Judges and Commissioners - Speaker Information

You don't often get email from jennifer.baldwin@ag.tamu.edu. [Learn why this is important](#)

**\* External sender - use caution with links or attachments \***

Good afternoon!

I have him included in my master list at the A&M Hotel and Conference Center. I have his dates as 1/9/2023 – 1/13/2023. We will cover the charge for one of his nights and he will be responsible for the rest. I will get confirmation numbers from the hotel once the conference approaches and will send them out!

*Jennifer Baldwin*

V.G. Young Institute of County Government  
Texas A&M AgriLife Extension Service  
600 John Kimbrough Blvd, Suite 128  
2137 TAMU  
College Station, TX 77843-2137

**From:** Frances T. Box <Frances@johnsoncountytexas.org>  
**Sent:** Tuesday, November 1, 2022 11:46 AM  
**To:** Jennifer Baldwin <jennifer.baldwin@ag.tamu.edu>  
**Subject:** RE: Seminar for Newly Elected Judges and Commissioners - Speaker Information

Hi Jennifer,

I wanted to check with you about hotel room status for Rick Bailey. The speaker form/accommodations request was done and I know you may not have confirmation numbers yet, but for travel approval, our county requires us to provide information that a hotel room is reserved.

Thank you for your help 😊  
Frances

# Training / Seminar Approval Form

Department Name: 18th District Court

Seminar Name: College for New Court Professionals--March 27-29, 2023

Purpose: Required Training

Place: Courtyard by Marriott, 16100 Impact Way, Pflugerville, TX 78660

Date: March 27-29, 2023

**Who Will Be Attending:**

Megan Braucht

Hotel Stay at Courtyard by Marriott

**This Training/ Seminar is necessary for the following reasons:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Required continuing education | <input type="checkbox"/> Job training           |
| <input checked="" type="checkbox"/> Improve work performance      | <input type="checkbox"/> Required certification |

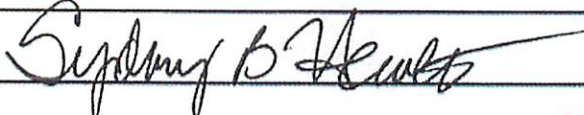
**Attach Registration Form and Complete the following information:**

Amount of registration \$75.00 Date registration is due Because this seminar sells out immediately, m. Braucht paid for registration herself. We will complete a P.O. to reimburse her.

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: 

**COMMISSIONERS COURT**

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: **Approved**

NOV 14 2022

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_

## Megan Braucht

---

**From:** texascenter@yourhonor.com  
**Sent:** Wednesday, November 2, 2022 8:18 AM  
**To:** Megan Braucht  
**Subject:** TCJ Order Confirmation

You don't often get email from texascenter@yourhonor.com. [Learn why this is important](#)

\* External sender - use caution with links or attachments \*



Thank you for your order! **TCJ does not mail invoices.** If you have a balance due you can [print an invoice or pay online](#). Receipts can also be printed from your [TCJ account](#).

**Name:** Megan Braucht  
**Title:** Criminal Court Coordinator  
**Court:** 18th District Court  
**Address:** 204 S Buffalo Ave Ste 304, Cleburne, 76033-5404

If you registered for an online event you will receive a separate email with instructions about how to access the conference.

For in-person events, be sure to check out the website, [www.yourhonor.com](http://www.yourhonor.com), for further information about travel, lodging and reimbursement.

**Order Number:** 30245  
**Order Date:** Nov 2, 2022 8:14 AM  
**Bill To:** Megan Braucht  
**Order Total:** 75.00  
**Payment Method:** VISA \*\*\*\*\*3311  
**Name on Card:** Megan Braucht

Item	Price	Qty	Total
2023 College for New Court Professionals - Megan Braucht <i>When:</i> Mar 27, 2023 8:30 AM - Mar 29, 2023 2:00 PM	75.00	1	75.00

Item	Price	Qty	Total
------	-------	-----	-------

Where: Courtyard Pflugerville  
16100 Impact Way  
Pflugerville, TX 78660 United States

Registration option: Mar 27, 2022 - Attendee  
Program Items:

- Mar 27, 2023: CNCP Sessions

Item Total	75.00
Shipping	0.00
Handling	0.00
Item Grand Total	75.00
Transaction Grand Total	75.00

Please contact us at (512) 482-8986 or [texascenter@yourhonor.com](mailto:texascenter@yourhonor.com) if you have questions or need assistance.

# College for New Court Professionals

March 27 to 29, 2023 | Courtyard Pflugerville

[SCHEDULE](#) [REGISTRATION](#) [EVENTS & LOGS](#) [FAQ](#) [MISCELLANEOUS](#) [CONTACT](#)

This three-day training will provide a foundation for caseload management, ethics, and other duties for **newly hired** court staff. All new court staff, from assistant coordinators to court administrators and managers, are encouraged to attend. The program is designed for **newly hired** (within the last year). If you have already attended CNCP or PDP in past you are not eligible to attend. The 2023 College for New Court Professionals is a continuing education programs designed especially for professional court personnel by the Texas Center for the Judiciary's Curriculum Committee and funded by a grant from the Texas Court of Criminal Appeals. For their attendance, participants in the College for New Court Professionals will earn 17 hours of continuing education credits.

The mandatory registration fee for this conference is \$75.  
\* *The registration fee pays for expenses not legislatively covered by the allotment to the Texas Court of Criminal Appeals grant.*

**Jump to:** [Monday](#) | [Tuesday](#) | [Wednesday](#) |

## Monday, March 27

8:30am - 9:30am	<b>The Role of the Coordinator and Public Service</b> <i>Wendi Pearson</i>
9:45am - 10:45am	<b>Ethics and Professionalism</b> <i>Judge Laura Weiser</i>
11:00am - 12:00pm	<b>Discussion Groups</b>
12:00pm - 1:00pm	<b>Lunch</b>
1:00pm - 2:00pm	<b>The Purposes of Courts and Principles of Case Management</b> <i>Judge Courtney Arkeen, Robbie Herford</i>
2:15pm - 3:00pm	<b>Time Standards and Differentiated Case Management</b>
3:10pm - 3:55pm	<b>Time Standards and Differentiated Case Management (continued)</b>
4:00pm - 5:00pm	<b>Discussion Groups</b>

~~2:10pm - 3:00pm~~

~~Time Standards and Differentiated Case Management~~

~~3:10pm - 3:55pm~~

~~Time Standards and Differentiated Case Management (continued)~~

~~4:00pm - 5:00pm~~

~~Discussion Groups~~

**Tuesday, March 28**

8:30am - 9:30am

**Case Management Plans, Calendars, and Postponement Policies**  
*Amy Lechuga*

9:45am - 10:45am

**Monitoring Inventory and Addressing Backlog**

11:00am - 12:00pm

**Discussion Groups**

12:00pm - 1:00pm

**Lunch**

1:00pm - 2:00pm

**Criminal and Juvenile Procedure**  
*Judge Randy Clapp*

2:15pm - 3:00pm

**Mental Health Procedural Questions: Competency vs. Insanity**

3:10pm - 3:55pm

**Civil and Family Procedure**  
*Cassy Carroll, Judge Robert Ramirez*

4:00pm - 5:00pm

**What Every Court Professional Needs to Know About Court  
Appointments and Fee Reporting**  
*Judge Alfonso Charles*

**Wednesday, March 29**

8:30am - 9:30am

**Dealing with Difficult People and Difficult Issues**  
*Judge Cliff Brown*

9:45am - 10:45am

**Information vs Advice: Walking the Line with Self-Represented  
Litigants**  
*Judge Linda Chew*

11:00am - 12:00pm

**Ensuring Access: Language Interpreters and the ADA**  
*Leonardo Perales, Jeffrey Tsunekawa*

12:00pm - 1:00pm

**Discussion Group Lunch**



Online reimbursements are the fastest way to get your funds. Attach receipts, add mileage and more without the paper!

### [Download Online Reimbursement Instructions](#)

#### **Direct Deposit**

Sign up for direct deposit by stapling a voided check onto your reimbursement form or [download a form here](#) and mail or fax it to the address above.

#### **Parking**

Self-parking at the hotel is complimentary. Valet parking will not be reimbursed unless you require special assistance. Airport parking receipts are required for reimbursement.

#### **Transportation**

You may be reimbursed for economy airfare or \$0.585 cents per mile for travel by personal automobile.

Airfare receipts must include the name of the traveler and airline, the ticket number, class of transportation, fare basis code, travel dates, and dollar amount. Itineraries/ confirmations that show cost but not payment will not be reimbursed.

**Rental cars are not reimbursable without prior approval.** For rental cars to be approved you must show the expense will be less than the aforementioned options. Sharing a vehicle with another attendee may be taken into account. E-mail all requests, with documentation of cost, to [accounting@yourhonor.com](mailto:accounting@yourhonor.com) at least 7 days prior to travel to request rental car reimbursement.

Ride-sharing and taxi costs are reimbursable with a receipt.

#### **Mileage Calculation**

You must include a detailed map with your reimbursement form.

- Include your home or court address and the destination.
- Make sure the map shows the total one-way mileage.
- Maps that show mileage increments without a total are not acceptable per grant guidelines.
- In determining mileage you may choose the most cost-effective, reasonably safe, shortest route, the quickest drive time or the safest road conditions between destination points.

#### **Meals**

TCJ provides breakfast and lunch for each day of the program. **We do not provide reimbursement for dinner expenses.** Attendees should check with their court or county about reimbursement for meals not provided at the conference.

#### **Lodging**

The cost of single occupancy lodging will be master billed to the Texas Center for the Judiciary. When making hotel reservations attendees MUST provide a credit card as a guarantee of payment. This card will NOT be charged except in cases where the cancellation is made less than 72 hours prior to check-in.

*Paid by Texas Center for Judiciary*

## Training / Seminar Approval Form

Department Name: VETERANS SERVICES

Seminar Name: VSO INITIAL TRAINING

Purpose: REQUIRED TRAINING TO BE A COUNTY VETERAN SERVICE OFFICER

Place: GEORGETOWN, TX

Date: 12/01/2022 - 12/02/2022

Who Will Be Attending:  
ANTHONY JOHNSON JENNY HENDRICKS

JAMES SEDIVY

**This Training/ Seminar is necessary for the following reasons:**

- |  |  |
|--|--|
| <input type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training           |
| <input type="checkbox"/> Improve work performance      | <input checked="" type="checkbox"/> Required certification |

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 0 Date registration is due 11/15/2022

- Return check to department head  
 Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: 

COMMISSIONERS COURT

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

NOV 14 2022

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: **Approved**

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_



Texas Veterans Commission

# Texas Veterans Commission VSO Initial Training

Please review the available slots below and click on the button to sign up. Thank you!

**Date:** 12/01/2022 (Thu.)

**Time:** 8:00am - 5:00pm CDT

**Location:** Williamson County Georgetown Annex  
100 Wilco Way, Georgetown, Texas 78626



**Created by:**  CathyJo Johnson 

Already signed up? You can [change your sign up](#).

Available Slot	
Thursday & Friday Training Days (100)	17 of 100 slots filled
<input type="button" value="Sign Up"/>	

We value your privacy. We use cookies and other technologies to keep the site reliable and secure, tailor your experience, measure site performance and present relevant offers and advertisements, as described in our [Privacy Policy](#).

[Got it!](#)

**Submit and Sign Up**

**From:** SignUpGenius <[info@signupgenius.com](mailto:info@signupgenius.com)>  
**Sent:** Friday, October 28, 2022 3:27 PM  
**To:** Anthony Johnson <[asjohnson@johnsoncountytexas.org](mailto:asjohnson@johnsoncountytexas.org)>  
**Subject:** Sign Up Confirmation

PAUSE HERE  
You don't often get email from [info@signupgenius.com](mailto:info@signupgenius.com). [Learn why this is important](#)

\* External sender - use caution with links or attachments \*

▪



## Thank you, Anthony!

You're all signed up for "Texas Veterans Commission VSO Initial Training."



### Thursday & Friday Training Days

**12/01/2022 (Thu.) 8:00am - 5:00pm CDT**

Location: Williamson County Georgetown Annex

Are you Certified and or Accredited: No



Edit My Sign Up

Contact CathyJo Johnson

[About These Advertisements](#)

**From:** SignUpGenius <[info@signupgenius.com](mailto:info@signupgenius.com)>  
**Sent:** Friday, October 28, 2022 3:31 PM  
**To:** Jenny Hendricks <[jhendricks@johnsoncountytexas.org](mailto:jhendricks@johnsoncountytexas.org)>  
**Subject:** Sign Up Confirmation

EXTERNAL

You don't often get email from [info@signupgenius.com](mailto:info@signupgenius.com). [Learn why this is important](#)

\* External sender - use caution with links or attachments \*

Group Organizing Made Easy

## Thank you, Jenny!

You're all signed up for "Texas Veterans Commission VSO Initial Training."

### Thursday & Friday Training Days

**12/01/2022 (Thu.) 8:00am - 5:00pm CDT**

Location: Williamson County Georgetown Annex

Are you Certified and or Accredited: NONE

[View Sign Up](#)

[Edit My Sign Up](#)

[Contact CathyJo Johnson](#)

[About These Advertisements](#)

**From:** SignUpGenius <[info@signupgenius.com](mailto:info@signupgenius.com)>  
**Sent:** Friday, October 28, 2022 3:31 PM  
**To:** James Sedivy <[jsedivy@johnsoncountytexas.org](mailto:jsedivy@johnsoncountytexas.org)>  
**Subject:** Sign Up Confirmation

0000000000

You don't often get email from [info@signupgenius.com](mailto:info@signupgenius.com). [Learn why this is important](#)

\* External sender - use caution with links or attachments \*

Group Organizing Made Easy

## Thank you, James!

You're all signed up for "Texas Veterans Commission VSO Initial Training."

### Thursday & Friday Training Days

**12/01/2022 (Thu.) 8:00am - 5:00pm CDT**

**Location:** Williamson County Georgetown Annex

**Are you Certified and or Accredited:** No

[View Sign Up](#)

[Edit My Sign Up](#)

[Contact CathyJo Johnson](#)

[About These Advertisements](#)

# Initial Training Agenda December 01, 2022



<u>TIME</u>	<u>TOPIC</u>	<u>INSTRUCTOR</u>	<u>LOCATION</u>
8:00-8:50	Intro TVC/VCSO	Juan Amaya, Salvador Castillo, Laura Bivens	
8:50 – 9:00	Break		
9:00 – 11:30	Service Connected Claims	TBD	
11:30 – 1:00	Lunch		
1:00 – 2:30	Secondary Service Connected		
2:30 – 2:40	Break		
2:40- 4:40	Appeals		



12/1/2022

"Helping Veterans Starts Here"

# Initial Training Agenda December 02, 2022



<u>TIME</u>	<u>TOPIC</u>	<u>INSTRUCTOR</u>	<u>LOCATION</u>
8:00-10:00	NSC Pension		
10:00-10:15	Break		
10:15- 11:30	Ancillary Benefits		
11:30-1:00	Lunch		
1:00-1:50	Survivors' Benefits		
2:00 – 2:10	Break		
2:10 – 2:50	Burial Benefits		
3:00-4:00	CVSO		
4:15-5:00	Overview Healthcare	HCAD	





TRAVEL PROCEDURES  
HOTEL RESERVATION REQUEST

(EMAIL THIS FORM COMPLETED TO PURCHASING)

**Note: When the Purchasing Department reserves the room; the payment will be processed and paid for on the credit card. The Purchasing department will need your hotel receipt as soon as you return. Do not request monies from the auditor's office on your regular travel form. Purchasing will forward this form to the auditor's office as backup.**

DATE: 10/31/2022 DEPARTMENT: Veterans

PERSON SENDING REQUEST: Ben Layton

Person(s) Name Attending: 1. Jenny Hendricks  
2. Anthony Johnson  
3. \_\_\_\_\_  
4. \_\_\_\_\_

How many rooms: 2 (Please add any special requirements)

Hotel Name: Springhill Suites Austin Round Rock

Hotel Address: 2960 Hoppe Trail City: Round Rock State: TX Zip: 78681

Hotel Telephone #: 512-733-6700

Function Attending: VSO INITIAL TRAINING

Date of Check in: 11/30/2022

Date of Check out: 12/02/2022

# Training / Seminar Approval Form

Department Name: Constable Pct 2

Seminar Name: LESO Training

Purpose: Learn the Program

Place: Austin, TX

Date: 12-08-2022 - 12-09-2022

**Who Will Be Attending:**

Mike Lenoir

\_\_\_\_\_

\_\_\_\_\_

**This Training/ Seminar is necessary for the following reasons:**

- |  |  |
|--|--|
| <input type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training |
| <input type="checkbox"/> Improve work performance      | <input type="checkbox"/> Required certification  |

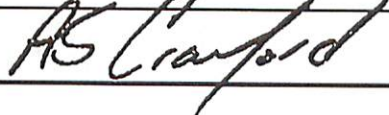
**Attach Registration Form and Complete the following information:**

Amount of registration \$0.00 Date registration is due N/A

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:



**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMISSIONERS COURT

NOV 14 2022

**Approved**

## Melyn M. Thompson

---

**From:** Mike LeNoir  
**Sent:** Wednesday, November 2, 2022 3:45 PM  
**To:** Melyn M. Thompson  
**Subject:** FW: LESO Training Class Confirmation - 12/9/22  
**Attachments:** Class Information - 12.09.22.doc; Map of TPWD.pdf; Hotels by TPWD.doc; Application Updates 2022.pdf



Mike LeNoir  
Deputy Constable Pct. 2  
817-202-2965x1716  
mlenoir@jocotx.org

**From:** TX LESO Program <TXLESOprogram@dps.texas.gov>  
**Sent:** Tuesday, October 11, 2022 12:55 PM  
**To:** Mike LeNoir <mlenoir@johnsoncountytexas.org>  
**Cc:** Sean K. Blanks <SBlanks@johnsoncountytexas.org>; Adam S. Crawford <AdamC@johnsoncountytexas.org>  
**Subject:** LESO Training Class Confirmation - 12/9/22

**\* External sender - use caution with links or attachments \***

Good afternoon,

This email serves as confirmation that you are registered to attend the LESO training class on Friday, December 9, 2022 at the Texas Parks & Wildlife facility located at 1340 Airport Commerce Drive Austin, TX 78741 (bldg. #6). Class begins at 8:00am; we ask that you please allow ample time to find parking and get settled so that you don't miss any vital information. I've attached a document that contains location, class content, what to bring, a map of the facility and nearby hotels.

Please note that since you are not listed as an authorized screener on your agencies Application Packet, you will not be granted access to the websites. If Constable Crawford wishes to add you as an authorized screener, please complete the attached Application Update, have him sign and return to us for processing.

Thank you,

**Laurie Patterson**

*Program Specialist*

*Tx LESO Program*

*(512) 424-7590*

*Website:* <https://www.dps.texas.gov/section/texas-leso-program/texas-leso-program>

ALCON;

Thank you for expressing interest in the Texas LESO Program training. We have received your confirmation and are replying with all the information you may need before attending the training on:

**Friday, December 9, 2022**

**Instructor:**

Rolando Ayala

**What to bring:**

- Your own laptop with hotspot (Wifi is available but no sure how many it will support)
- Please ensure both website accounts are set up prior to class (contact State Coordinator Office for instructions). No time during class has been allotted to assist with the setup processes
- List of equipment your agency is looking for (if you wish to do a live search) and any questions you may have

**Address and classroom information:**

- 1340 Airport Commerce Drive Austin, Texas 78741 (Tx Parks & Wildlife Facility) Building "6"  
Last building in the row - entrance will be marked with signage
- Class instruction will begin at 8:00am and generally concludes around 4:00pm

**Schedule:**

7:30-8:00	Students park and locate classroom
8:00-8:50	Intro, Acronyms, request process, justifications & allocations
8:50-9:00	<b>Break</b>
9:00-9:50	Available property, Demil codes, property accountability & file mgmt
9:50-10:00	<b>Break</b>
10:00-11:00	Weapons, Ammo & Armored Vehicles
11:00-11:10	<b>Break</b>
11:10-11:40	Controllable property, site visits, addressing the medio & SPO
11:40-1:00	<b>LUNCH</b>
1:00-2:30	Live website training – requesting property
2:30-2:45	<b>Break</b>
2:45-3:45	Live website training - Inventory management
3:45-ish	Students are dismissed

**Notes:**

***Anyone from an agency that is new to the program, MUST stay for the entire class (including the afternoon session) in order to meet the mandatory requirement for participation in the LESO program***

**[TXlesoprogram@dps.texas.gov](mailto:TXlesoprogram@dps.texas.gov)**

**512-424-7590**

# You're all set, James!

**Confirmation number: 3308047388**

We sent the details to hills621medic@yahoo.com.

## Hotel Information



**Hilton Garden Inn Austin Airport**

7610 John Glenn Way Austin, Texas 78741 USA

+1 512-386-7474

## Stay Information

**8** DEC THU — **9** DEC FRI

Check-in: 3:00 PM

Check-out: 12:00 PM

Early check-in cannot be guaranteed. Contact the hotel to inquire about early check-in or late check-out.

## Guest information

**James Lenoir**

Hilton Honors#: 1669677179

1 room for 1 adult

1 King W/drinks-snacks - Honors Discount

Non-refundable

Total room charge \$138.19

Total taxes \$23.49

**Total for stay: \$161.68**

Payment 6888 Jul 2024

## Guarantee Policy

Full prepayment is required for this reservation, your credit card will be charged immediately.

If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.

## Cancellation Policy

If you cancel for any reason, at date, your payment is non-refundable.

on your specified check-in

At check in, the front desk will verify your check-out date. Rates quoted are based on check-in date and length of stay. Should you choose to depart early, price is subject to change.

We reserve the right to cancel or modify reservations where it appears that a customer has engaged in fraudulent or inappropriate activity or under other circumstances where it appears that the reservations contain or resulted from a mistake or error.

Totals listed here are estimated based on current taxes and exchange rates (if applicable) and do not include additional fees/charges that may be incurred during your stay.


## Optional services for an additional charge

### Self parking

Complimentary

### Pets

Pets allowed, \$75.00 non-refundable fee, \$75(1-4n), \$75(5+n) 2petsMax, dog/cat only

 Need Help?

# Training / Seminar Approval Form

Department Name: Tax Office

Seminar Name: 40th Annual V.G. Young Institute School for County Tax Assessor-Collectors

Purpose: Training, Required Continuing Education

Place: Galveston, TX

Date: 11/29/22 - 12/01/22

**Who Will Be Attending:**

Scott Porter  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**This Training/ Seminar is necessary for the following reasons:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Required continuing education | <input type="checkbox"/> Job training                      |
| <input checked="" type="checkbox"/> Improve work performance      | <input checked="" type="checkbox"/> Required certification |

**Attach Registration Form and Complete the following information:**

Amount of registration \$250.00 Date registration is due 11/28/22

- Return check to department head  
 Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:

[Signature]

COMMISSIONERS COURT

NOV 14 2022

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: \_\_\_\_\_

**Approved**

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: \_\_\_\_\_

Please make checks payable to:  
**Texas Association Of Counties**  
P.O. Box 2711 San Antonio, TX 78299  
(800) 456-5974



V.G. YOUNG INSTITUTE OF  
COUNTY GOVERNMENT

## Meeting Confirmation / Invoice

**Hon. Scott Porter**  
Johnson County, Tax Assessor-Collector  
PO Box 75  
Cleburne TX 76033-0075

Member ID: 205793  
Invoice Ref: 331185

**MEETING NAME:** 40th Annual V.G. Young School for Tax Assessor-Collectors  
**MEETING DATE:** Tuesday, November 29, 2022 through Thursday, December 1, 2022  
**MEETING LOCATION:** Moody Gardens Hotel Convention Center  
7 Hope Blvd.  
Galveston, TX 77554

**CONTACT US:**

**YOU ARE REGISTERED FOR THE FOLLOWING:**

<i>Function(s)</i>	<i>Quantity</i>	<i>Rate</i>	<i>Amount</i>
Member Registration	1	\$250.00	\$250.00
		<b>Total:</b>	<b>\$250.00</b>
		Payment:	\$0.00
		<b>Balance:</b>	<b>\$250.00</b>

-----  
**PLEASE REMIT WITH PAYMENT**

Please make checks payable to: Texas Association Of Counties

**Invoice Ref: 331185**  
Bill To ID: 205793

**Balance: \$250.00**

Hon. Scott Porter  
Johnson County, Tax Assessor-Collector  
PO Box 75  
Cleburne TX 76033-0075

Amount Enclosed: \_\_\_\_\_

Texas Association Of Counties  
P.O. Box 2711  
San Antonio, TX 78299  
(800) 456-5974

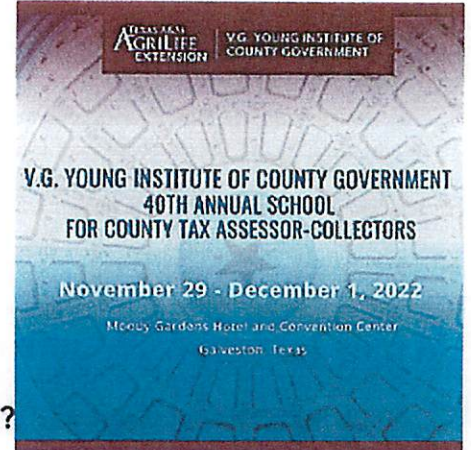
002500010205793603311850TJOHN



# 40th Annual V.G. Young Institute School for County Tax Assessor-Collectors

November 29 - December 1, 2022

Moody Gardens Hotel  
7 Hope Blvd  
Galveston, TX 77554



**Registration**  
([https://imis.county.org/imis/iCore/Events/Event\\_Display.aspx?EventKey=22VGYTAX](https://imis.county.org/imis/iCore/Events/Event_Display.aspx?EventKey=22VGYTAX))

For more information, contact the V.G. Young Institute of County Government (<https://vgyi.tamu.edu/>) at (979) 845-4572.

## Monday, Nov. 28

3-6 p.m. TACA Board Meeting

## Tuesday, Nov. 29

8 a.m.-5 p.m. Registration Opens

8 a.m.-noon Extended Learning: Lawmaking

8:30-11:30 a.m. Orientation for New Tax Assessor-Collectors

9-11 a.m. Title Fraud Training (Limited to 75 registrants, must preregister)

9:30-10:30 a.m. TACA Committee Meetings (2)

10:30-11:30 a.m. TACA Committee Meetings (2)

12:50-2:15 p.m. Opening General Session

2-5:30 p.m. Exhibitor Show Opens

2:15-2:45 p.m. Refreshment Break

2:45-3:45 p.m.            **General Session: Active Shooter**

3:45-4:45 p.m.            **General Session: Digital Records Retention**

4:45-5:30 p.m.            **Vendor Reception**

5:30-6:30 p.m.            **TACA Committee Meetings (2)**

8:30-10:30 p.m.           **Pajama Bingo!**

**Wednesday, Nov. 30**

7:30-8 a.m.                **TACA Committee Meetings (2)**

7:30 a.m.-4 p.m.         **Registration Opens**

8-9 a.m.                    **General Session: EEOC-HR**

9-4:30 p.m.               **Exhibitor Show Opens**

9-10 a.m.                  **General Session: Elections and Chapter 19**

10-10:20 a.m.            **Refreshment Break**

10:20-11:10 a.m.        **Concurrent Sessions**  
1. Ethics (Part 1)  
2. Web Dealer for Smaller Counties  
3. Special Inventory Tax Update

11:10 a.m.-12:10 p.m.   **Concurrent Sessions**  
1. Ethics (Part 2)  
2. Hiring and Retention of Employees  
3. Life of a Delinquent Account

12:10-1:30 p.m.         **Tax Assessor-Collector of the Year Luncheon**

1:30-2:30 p.m.           **General Session: Legislative Update**

2:30-3:30 p.m.           **General Session: TIADA/TADA**

3:30-4 p.m. Refreshment Break

4-5 p.m. General Session: TxDMV Update

Thursday, Dec. 1

9-10 a.m. Property Tax Roundtables

- Population under 40,000
- Population between 40,001 and 200,000
- Population over 200,001

10-11 a.m. DMV Roundtables

- Population under 40,000
- Population between 40,001 and 200,000
- Population over 200,001

11 a.m.-noon Closing General Session: Texas Comptroller

Noon Adjourn

*\*Agenda subject to change*

**Registration**  
([https://imis.county.org/imis/iCore/Events/Event\\_Display.aspx?EventKey=22VGYTAX](https://imis.county.org/imis/iCore/Events/Event_Display.aspx?EventKey=22VGYTAX))

Please review the following reservation information which has been confirmed on your behalf. If you have any questions or concerns regarding the reservation, please contact us at your earliest convenience by calling us at [409-683-1299](tel:409-683-1299) or email at [hotelreservations@moodygardens.org](mailto:hotelreservations@moodygardens.org).

## RESERVATION DETAILS

<b>Reservation #:</b>		<b>Booked On:</b>	June 24, 2022
<b>Guest Name:</b>	Scott Porter	<b>Guaranteed By:</b>	N/a
<b>Arrival Date:</b>	Nov 29, 2022	<b>Deposit Received:</b>	\$0.00
<b>Departure Date:</b>	Dec 1, 2022	<b>Total Charges:</b>	\$358.00
<b>Number of Night(s):</b>	2	<b>Total Taxes:</b>	\$53.70
<b>Number of Guest(s):</b>	2 Adult(s)	<b>Grand Total:</b>	\$411.70
	0 Children	<b>Balance Due:</b>	\$411.70

## ROOM DETAILS

**Accommodation:** Two Queens Pyramid View  
**Quantity:** 1



Spacious 500 square foot guestroom with views of the Moody Gardens Pyramids. Indulgent amenities like plush bathrobes, lighted vanities, full length mirrors, extra pillows compliment the hi-tech appointments which include two, two-line telephones, complimentary wireless internet, and in-room safes.

[LEARN MORE](#)

**Rate Reserved:** Texas A& M Agrillife Extension  
 Tuesday, 11/29/2022 for 2 night(s): \$358.00

## ENHANCEMENT DETAILS

## SPA & ACTIVITIES DETAILS

## BOOKING POLICIES

**Cancellations:** Reservations must be cancelled seventy two hours prior to your arrival by 4 p.m. local time to avoid a penalty of first night's room and tax. The credit card on file "WILL BE CHARGED" the first night's room and tax as a deposit